



OSM SUMMER 2018 PRIVATE LESSON TRACKER



STUDENT _____ INSTRUMENT _____ MINS PURCHASED _____ LENGTH PREFERRED _____

PLEASE **CIRCLE PREFERRED DAYS** + **ENTER TIME WINDOWS** AND **CROSS OUT DAYS NOT AVAILABLE**

WEEK	MON	TUE	WED	THU	FRI	SAT	SUN	TIMES PREFERRED/NOTES
1	6/18	6/19	6/20	6/21	6/22	6/23	6/24	
2	6/25	6/26	6/27	6/28	6/29	6/30	7/1	
3	7/2	7/3	7/4	7/5	7/6	7/7	7/8	
4	7/9	7/10	7/11	7/12	7/13	7/14	7/15	
5	7/16	7/17	7/18	7/19	7/20	7/21	7/22	
6	7/23	7/24	7/25	7/26	7/27	7/28	7/29	
7	7/30	7/31	8/1	8/2	8/3	8/4	8/5	
8	8/6	8/7	8/8	8/9	8/10	8/11	8/12	
9	8/13	8/14	8/15	8/16	8/17	8/18	8/19	
10	8/20	8/21	8/22	8/23	8/24	8/25	8/26	

PARENT _____

NOTES _____

PARENT EMAIL _____

CELL # _____ HOME # _____

INSTRUCTOR _____


INSTR. PH # _____

INSTR. EMAIL _____

SUMMER 2018 LESSON TRACKER			
LESSON DATE	LESSON TIME	LESSON LENGTH	TOTAL MINUTES USED

410.309.0770

OLENKAMUSICMARYLAND@GMAIL.COM



PRIVATE LESSON ABSENCES
A MINIMUM OF 24 HRS ADVANCED NOTICE DIRECTLY TO YOUR TEACHER
is required if student will be missing a scheduled lesson time.

PLEASE CONTACT INSTRUCTOR DIRECTLY REGARDING SCHEDULE CHANGES.

NO CREDITS WILL BE ISSUED FOR MISSED LESSONS.

ALL PAYMENTS MUST BE MADE PRIOR TO BEGINNING LESSONS.

ADDITIONAL MINUTES MUST BE REQUESTED THROUGH THE OFFICE.

ALL SUMMER LESSONS MUST BE COMPLETED BY 8/26/2018.
ALL UNUSED MINUTES WILL EXPIRE ON 8/27/2018.